

Harbour Committee Work Programme – 2014/2015

Meeting	Standing items to be considered	Type of Report
23 rd June 2014	<ul style="list-style-type: none"> ▪ To elect a Chairman for the Municipal Year ▪ To appoint of Vice Chairman for the Municipal Year ▪ To review/note the Harbour Committee's Terms of Reference as per the Council's Constitution ▪ To appoint a Harbour Appointments Sub-Committee ▪ To appoint a Harbour Asset Review Working Party ▪ To appoint a Harbour Budget Review Working Party ▪ To appoint a Pilotage Review Working Party ▪ To consider the Budget Outturn for previous financial year ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report ▪ To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net) ▪ To approve an Audit Plan for the Tor Bay Harbour Authority Business Unit ▪ To approve the Tor Bay Harbour Enforcement and Prosecution Policy (biennial - 2014) ▪ To note the accounts of the Arts & Crafts Market located on the Old Fish Market, Brixham ▪ To review quarterly Accident & Incident for Tor Bay Harbour ▪ To receive a report on the Paignton Harbour Development Opportunity 	Decision Decision To note Decision Decision Decision Decision To note To note To note To note Decision Decision To note To note Decision
22 nd September 2014	<ul style="list-style-type: none"> ▪ To review the Harbour Committee's Appointment of External Advisors (Appointments Sub-Committee) ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To review the Harbour Authority Business Risk Register ▪ To receive recommendations from the Harbour Asset Review Working Party ▪ To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report ▪ To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net) ▪ To approve the Tor Bay Harbour Marine Environmental Policy (biennial - 2014) ▪ To approve a Review of the Tor Bay Harbour Pilotage Directions (biennial - 2014) ▪ To review quarterly Accident & Incident for Tor Bay Harbour 	Decision To note Decision Decision To note To note Decision Decision To note

<p>15th December 2014</p>	<ul style="list-style-type: none"> ▪ To consider the Tor Bay Harbour Authority Budget and Setting of Harbour Charges ▪ To consider the Annual Compliance Audit of the Port Marine Safety Code ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report ▪ To consider the results of the Annual Harbour Users Survey ▪ To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)) ▪ Review of the powers conferred by national legislation and the appropriateness of local regulation (5 yrs – 2015) ▪ To approve the Tor Bay Harbour policy statement for Local Port Services (LPS) (biennial - 2014) 	<p>Decision</p> <p>Decision</p> <p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p> <p>Decision</p>
<p>23rd March 2015</p>	<ul style="list-style-type: none"> ▪ To review the delegated powers of the Executive Head of Tor Bay Harbour Authority ▪ To agree the Tor Bay Harbour Authority Business Plan ▪ To review the Operational Moorings Policy ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report ▪ To agree the Harbour Committee Work Programme ▪ To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net) ▪ To review and approve the Tor Bay Harbour Asset Management Plan ▪ To review quarterly Accident & Incident for Tor Bay Harbour 	<p>Decision</p> <p>Decision</p> <p>Decision</p> <p>To note</p> <p>To note</p> <p>Decision</p> <p>To note</p> <p>Decision</p> <p>To note</p>

NB Reports on specific matters requiring a decision or to note will be added to this programme as and when required. Meeting venues are to be rotated between Brixham, Paignton and Torquay.